



NOTICE TO THE PUBLIC

Due to the current pronouncement on Community Quarantine for National Capital Region and in order that services to the public are not disrupted, this Office encourages the clients of EMB CALABARZON to consider the following guidelines for the submission of applications:

GUIDELINES FOR SUBMISSION OF APPLICATION FOR HAZARDOUS WASTE GENERATORS ID

1. The client has the option to apply manually or thru email at **hwgidcalabarzon@gmail.com**
2. When submitting Hazardous Waste Generators ID Application, the applicant must include all the documentary requirements which can be downloaded at **<http://calabarzon.emb.gov.ph/downloadable-forms/>**
3. Acknowledgement Receipt reply will be sent as your reference.
4. Those with incomplete attachment will be returned.
5. Payments of all accepted applications can be made every **Tuesdays and Thursdays except holidays**
6. For further verification and clarification, you may call us at **85228177 or 09959873334**

GUIDELINES FOR SUBMISSION OF PERMIT TO TRANSPORT

1. The client has the option to apply manually or thru email at **pttcalabarzon@gmail.com**
2. When submitting Permit to Transport, the applicant must include all the documentary requirements which can be downloaded at **<http://calabarzon.emb.gov.ph/downloadable-forms/>**
3. Acknowledgement Receipt reply will be sent as your reference.
4. Those with incomplete attachment will be returned.
5. Payments of all accepted applications can be made every **Tuesdays and Thursdays except holidays**

6. For further verification and clarification, you may call us at **85228177**
or **09959873334**

GUIDELINES FOR SECURING MANIFEST NUMBER

1. The client has the option to apply manually or thru email at **manifestcalabarzon@gmail.com**
2. When requesting Manifest Number via email, kindly include the following as attachment:
 - a. Official Letter Request
 - b. Copy of valid PTT
 - c. And Summary of Hauling (if with previous manifest number request)
3. EMB will be sending the MANIFEST NUMBER as per request.
4. For further verification and clarification, you may call us at **85228177**
or **09959873334**

GUIDELINES FOR SUBMISSION OF HW MANIFEST AND CERTIFICATE OF TREATMENT (COT)

1. The client has the option to submit manually or thru email at **cotmanifestsubmission4a@gmail.com**
2. When submitting Manifest and COT via email, kindly include the following as attachments:
 - a. Official Letter Request and Summary of Manifest and or COT Submitted
 - b. Notarized Manifest with Actual Picture of loading and unloading and copy of PTT
 - c. Certificate of Treatment (COT)
3. Acknowledgement Receipt reply will be sent as your reference.
4. For further verification and clarification, you may call us at **85228177**
or **09959873334**


GUIDELINES FOR SUBMISSION OF APPLICATION FOR PERMIT TO OPERATE AIR POLLUTION SOURCE EQUIPMENT

1. The client has the option to apply manually or thru email at **air.calabarzon@gmail.com**

2. When submitting Permit to Operate Application, the applicant must include all the documentary requirements which can be downloaded at **<http://calabarzon.emb.gov.ph/downloadable-forms/>**
3. Acknowledgement Receipt reply will be sent as your reference.
4. Those with incomplete attachment will be returned
5. Payments of all accepted applications can be made every **Tuesdays and Thursdays except holidays**
6. For further verification and clarification, you may call us at **85228177**.

The methods of submission mentioned above will remain until the lifting of the community quarantine.

Please be guided accordingly.


NOEMI A. PARANADA
Regional Director
EMB CALABARZON