




SECSIME NO. R4A-CPD-02. ENVIRONMENTAL COMPLIANCE CERTIFICATE FOR EXPANSION PROJECTS



This transaction pertains to projects which have significant adverse environmental, health, safety, and security impacts.

Office or Division:	ENVIRONMENTAL MANAGEMENT BUREAU CALABARZON REGION Clearance and Permitting Division	
Classification:	Complex	
Type of Transaction:	G2B - Government to Business G2C - Government to Citizen G2G - Government to Government	
Who may Avail:	Proponent with existing, for modification and expansion project areas, components, or activities	
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE
- Environmental Performance and Management Plan		Downloadable in the EMB website (www.emb.gov.ph) list of requirements MC 2010-14
- Authorization Letter (if applicable)		To be prepared by the Applicant
- SEC/DTI Registration		To be prepared by the Applicant
- Geotagged Photographs of Project Site (taken for last 30 days)		To be prepared by the Applicant
- Map of Impact/ affected areas (at least 1km from the project boundaries)		To be prepared by the Applicant
- Certification from LGU on the compatibility of proposed project with existing land use plan/ Zoning		To be prepared by the Applicant
- Site development/ Vicinity map signed by registered professionals		To be prepared by the Applicant
- Project layout signed by registered professionals		To be prepared by the Applicant
- Schematic diagram of wastewater treatment facility		To be prepared by the Applicant
- Schematic diagram of Air pollution control facility		To be prepared by the Applicant










- Organizational chart in charge on environmental concerns	To be prepared by the Applicant			
- Proof of authority over the project site (Land title, lease contract, deed of absolute sale, etc.)	To be prepared by the Applicant			
- Duly notarized accountability statement of the project proponent	Downloadable in the ECC online account (www.emb.gov.ph) upon online registration of the applicant/ proponent			
- Duly notarized accountability statement of the EPRMP preparer	To be provided by the Applicant			
- Affidavit of no complaint	To be prepared by the Applicant			
- copies of latest SMR,CMR	Accomplished by Applicant			
- Air and wastewater laboratory analyses	Provided by Applicant			
- Abandonment/ Decommissioning/ Rehabilitation information	Downloadable in the ECC online account (www.emb.gov.ph) upon online registration of the applicant/ proponent			
- PEMAPS	Downloadable in the ECC online account (www.emb.gov.ph) upon online registration of the applicant/ proponent			
- Payment (processing fee)	Cashier			
- Other requirements as needed depending on the type of project (e.g. GIR, GAR or EGGAR, PAMB Clearance, CENRO Certification, Area Status)	To be prepared by the Applicant as needed			
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSONS RESPONSIBLE
1. Inquire for the requirements for EPRMP	1.1 Require the client to make a letter request and attach other requirements		2 days	EIAMS Screening
2. Client will submit application to EMB	2.1 Evaluation of submitted application 2.2 If incomplete, return application to client 2.1 If complete, prepare the payment of			





	processing fee and order of payment will be issued			
3. For payment of the appropriate amount to the EMB cashier		PhP 5,050.00	1 Day	Cashier
4. Client will present to CPD Staff the OR of payment	4.1 Copy of the Order of Payment with OR Number attached on the applicants' file/copied on the Form			CPD EIAMS Staff 
5. The application will be submitted to the Records Section	5.1 Receive and record application and forward to ORD secretary ORD Secretary will forward the application to receiving CPD Secretary and forward to OIC, CPD 5.2 OIC, CPD will endorse to OIC, EIAMS for assessment 5.3 OIC, EIAMS will forward to Case Handlers for substantive review		16 Days	Records / ORD/ CPD EIAMS Secretary 



	<p>5.4 Initial substantive review of ECC application and preparation of ECC reply letters</p> <p>5.5 Final substantive review of OIC, EIAMS</p> <p>5.6 OIC, CPD recommends approval/ denial of ECC through reply letter</p> <p>5.7 Regional Director approves/ denied ECC through reply letter.</p>			<p>OIC CPD</p>  <p>OIC EIAMS</p>  <p>Case Handlers</p>     <p>OIC EIAMS</p> 
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				OIC CPD  OIC Regional Director 
6. Applicant shall have the approved ECC signed and notarized. 6.1 Notarized ECC shall be uploaded in the applicant's ECC online account			1 Day	Applicant
TOTAL:		Php 5,050.00	20 working days	
			Highly Technical	