










SECSIME NO. R4A-EMED-03. PROCESS FLOW OF MONITORING OF TRANSPORTERS AND TSD FACILITIES WITH ONLINE REGISTRATIONS/APPLICATIONS

Office or Division:	Environmental Management Bureau Calabarzon Region - Environmental Monitoring and Enforcement Division (EMED) – Chemicals and Hazardous Waste Monitoring Section (CHWMS)			
Classification:	Highly Technical			
Type of Transaction:	G2B - Government to Business G2C - Government to Citizen G2G - Government to Government			
Who may Avail:	External: Industrial Firms (Public or Private)			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
1. N/A		N/A		
Additional if from the Government Sector				
2. N/A		N/A		
Additional if Requesting Party is a representative				
3. N/A		N/A		
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSONS RESPONSIBLE
1. None	1. Request of inspection report for Transporters and TSD Facilities with online registrations/ applications	None	2 Days	<p><i>Screening Officers</i></p>  <p>Jeonalyn S. Castro</p>  <p>Myra U. Laguerta</p>





2. None	2. Conduct inspection of Transporters and TSD facilities with online registrations/applications	None	1 Day	<p><i>Inspectors</i> Chemicals and Hazardous Waste Monitoring Section (CHWMS)</p>   
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3. None	3. Report Preparation	None	5 Days	<p><i>Technical Staff</i> Chemicals and Hazardous Waste Monitoring Section (CHWMS)</p>  
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4. None	4. Review of prepared inspection report	None	3 Days	<p><i>Section Chief</i> Chemicals and Hazardous Waste Monitoring Section (CHWMS)</p> 
3.1 None	3.1 With revision of prepared inspection report	None		Back to Step 2
5. None	5. Evaluation, recommendation, and approval of inspection report	None	2 Days	<p><i>Division Chief</i> Environmental Monitoring and Enforcement Division (EMED)</p> 



<p>6. None</p>	<p>6. Execution of Recommendation (Report will be routed to appropriate unit depending on recommendation)</p>	<p>None</p>	<p>2 Days</p>	<p><i>Legal Section</i> Office of the Regional Director</p>  <p><i>Regional Director</i> Office of the Regional Director</p> 
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7. None	7. Return of approved inspection reports to Chemicals and Hazardous Waste Monitoring Section	None	1 Day	<i>Records Section</i> Admin & Finance Division  MARIFE G. PEÑANO Personnel/Records Officer
8. None	8. Attachment of inspection reports to Hazardous Waste Management System (HWMS)	None	1 Day	<i>Section Chief/Default Receiver</i> Chemicals and Hazardous Waste Monitoring Section (CHWMS) 
TOTAL:		N/A	Highly Technical	17 working Days